

# Job Description

## HCP Care Worker Casual

Hours of work:	Casual as required
Responsible to:	Aged Care & Volunteer Coordinator
Employer:	The Management Committee, Chester Hill Neighbourhood Centre (CHNC)
Salary and Conditions:	In accordance with the Social, Community, Home Care and Disability Services Industry Award 2010 Level 2pp1 (\$39 casual per hour)

### **Duty Statement:**

The Home Care Packages Care Worker is responsible for delivering consumer directed care to Chester Hill Neighbourhood Centres, HCP recipients, according to the Home Care Standards. The position is based at Chester hill Neighbourhood Centre and subject to relevant funding conditions.

The worker is responsible for

Providing services and support according to each client's Care Plan, which may include, transport, welfare checks, shopping. Domestic assistance, accompanying to appointments etc.

Work alongside other care workers and support the care team to provide evidenced based, safe and high quality care according to Chester Hill Neighbourhood Centres Policies and Procedures

Identify and advise aged care staff of unmet needs for the client groups

If using a personal vehicle, ensure that the vehicle is in good working condition, has adequate fuel, is free from personal belongings and relevant proof of Comprehensive Insurance and Vehicle Registration is provided to CHNC. Km's travelled are to be recorded in a Log Book

Maintain relevant records and statistics

Monitor and Report identified care recipient's progress, outcomes and information to staff as required

Provide regular updates and reports to the coordinator and staff by email, text, verbal or through a communication book

Other duties as required by the Centre Manager and the Management Committee

## **HOME CARE PACKAGE Care Worker Casual**

Hours as required

Based at Chester Hill Neighbourhood Centre – 89 Waldron Rd Chester Hill

### **Essential**

- Relevant Qualifications –Min Cert III Aged Care
- Triple Covid 19 Vaccinated
- Current Drivers License
- Comprehensively Insured reliable vehicle
- Demonstrated Skills and experience in working in Aged Care support
- Excellent Communication Skills
- Experience writing client feedback reports
- Computer Literate
- Demonstrated understanding of W H & S and EEO
- Ability to work individually and as part of a team.
- Police Check (we organise this)
- Working With Children Check

### **Desirable**

LR License

Written applications addressing the above criteria and current resume to Centre Manager Chester Hill Neighbourhood Centre emailed to [admin@chesonc.ngo.org .au](mailto:admin@chesonc.ngo.org.au)