

**CHESTER HILL NEIGHBOURHOOD CENTRE**  
**SEPTEMBER 2023 School Holiday Vacation Care**  
**Booking Authorisation Form**

Child/ren Family Name .....	1st child's Name/ Age	2nd Child's Name/Age	3 <sup>rd</sup> Child's Name/Age	4 <sup>th</sup> Child's Name/Age
<b>Monday 25<sup>th</sup> September 2023</b> 5-12 years Centre activities- Technology Day				
<b>Tuesday 26<sup>th</sup> September 2023</b> 9-12 years Excursion Sydney Indoor Climbing Gym Villawood 10am-2pm				
<b>Wednesday 27<sup>th</sup> September 2023</b> 5-8 years Excursion Monkey Mania Bankstown 10am-2pm				
<b>Thursday 28<sup>th</sup> September 2023</b> 9-12 years Excursion: Auburn Reading Cinema 10am-2pm				
<b>Friday 29<sup>th</sup> September 2023</b> 5-12 years Incursion: Zing Gymnastics				
<b>Monday 2<sup>nd</sup> October 2023</b> <b>Public holiday – Centre Closed</b>	<b>Centre Closed</b>	<b>Centre Closed</b>	<b>Centre Closed</b>	<b>Centre Closed</b>
<b>Tuesday 3<sup>rd</sup> October 2023</b> 5-8 years Excursion Villawood Bowling 10am-2pm				
<b>Wednesday 4<sup>th</sup> October 2023</b> 9-12 years Excursion: Flip Out 10am-2pm				
<b>Thursday 5<sup>th</sup> October 2023</b> 5-8 years Excursion Auburn Reading Cinema 10am-2pm				
<b>Friday 6<sup>th</sup> October 2023</b> 5-12 years Incursion: Magic Show 10am-2pm				
<b>Monday 9<sup>th</sup> October 2023</b> 5-12 Excursion: Campbell Hill Park Picnic				
<b>SUBTOTAL</b>				
<b>TOTAL</b> Add total of all “care” columns together				

## Parent Agreement and Authorisation

Account Name: \_\_\_\_\_

### Fees

Daily Charge will be \$48, and \$49.50 for casual.

I agree to enroll my child/ren at the Chester Hill Neighbourhood Centre School Holiday Program commencing on **Monday 25<sup>th</sup> of September 2023 to Friday 6<sup>th</sup> of October 2023. Monday 9<sup>th</sup> of October 2023 is pupil free day.** In applying for enrolment, I hereby acknowledge that I am wholly responsible for all fees payable in advance to Chester Hill Neighbourhood Centre, in respect of the days of care requested by me for my child/ren.

Refunds- Fees paid for school holiday care are not refundable for absentees or cancellation.

### Permission for Staff to Act In Case Of Emergency

In the case where a child has a temperature of 37.5 degrees, parents will be contacted to collect the child. If an accident requires immediate professional medical attention, the Centre will contact the parents (or emergency contact if parents are not available). At the same time as contacting medical assistance. If, in the opinion of the Coordinator /Supervisor, your child requires immediate medical attention at any time at the Centre, your child may be taken by ambulance to the Hospital.

Signed \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

### PG Rated Movies

I give permission for my child/ren to watch PG rated movies at the centre or at the movies during this vacation care.

Signed \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Chester Hill Neighbourhood Centre Vacation Care Excursions and Incursions

- This form must be completed by a parent/ guardian who has authority to authorize the taking of a child outside of the Vacation Care service by OOSH educators. A form must be completed for your child/ren for each excursion attended. Please ensure each excursion section is filled with your signature. If this form is not adequately completed, the child will not be permitted to attend the excursion/s.
- Please sign for each excursion and Incursion your child is attending.
- A Risk Assessment for each activity has been done and is available at the service.
- Staff Holding First Aid Certificate: Mirvat, Faride, Moulder, Sabrina, Shu, and Amani

➤ Sydney Indoor Climbing Gym Villa wood excursion 9-12 years:

The anticipated number of staff and any other adults who will accompany and supervise the children the transportation will be 2 educators and 1 bus driver. All children will be ensured to wear seat belts which educators will check before departure; along with head counts will be further checked. The written policies and procedures for transporting children are available at the education and care services.

➤ Monkey Mania Bankstown excursions 5-8 years:

The anticipated number of staff and any other adults who will accompany and supervise the children the transportation will be 2 educators and 1 bus driver. All children will be ensured to wear seat belts which educators will check before departure; along with head counts will be further checked. The written policies and procedures for transporting children are available at the education and care services.

➤ Auburn Reading Cinema excursion 9-12 years:

The anticipated number of staff and any other adults who will accompany and supervise the children the transportation will be 2 educators and 1 bus driver. All children will be ensured to wear seat belts which educators will check before departure; along with head counts will be further checked. The written policies and procedures for transporting children are available at the education and care services.

➤ Bowling excursions 5-8 years:

The anticipated number of staff and any other adults who will accompany and supervise the children the transportation will be 2 educators and 1 bus driver. All children will be ensured to wear seat belts which educators will check before departure; along with head counts will be further checked. The written policies and procedures for transporting children are available at the education and care services.

➤ Flip out excursions 9-12 years:

The anticipated number of staff and any other adults who will accompany and supervise the children the transportation will be 2 educators and 1 bus driver. All children will be ensured to wear seat belts which educators will check before departure; along with head counts will be further checked. The written policies and procedures for transporting children are available at the education and care services.

➤ Auburn Reading Cinema excursion 5-8 years:

The anticipated number of staff and any other adults who will accompany and supervise the children the transportation will be 2 educators and 1 bus driver. All children will be ensured to wear seat belts which educators will check before departure; along with head counts will be further checked. The written policies and procedures for transporting children are available at the education and care services.

➤ Campbell Hill Park excursion 5-12 years:

The anticipated number of staff and any other adults who will accompany and supervise the children the transportation will be 2 educators and 1 bus driver. All children will be ensured to wear seat belts which educators will check before departure; along with head counts will be further checked. The written policies and procedures for transporting children are available at the education and care services.

Please **sign** the permission of each excursion your child will be attending during vacation care below.

Day, Date and Time	Excursions/ Destination and Transportation	Reason for Excursion	Ratio	Likely number of Children and staff	Parents Signature
Tuesday 26 <sup>th</sup> September 2023 <b>9-12 Excursion: Sydney Indoor Climbing Gym Villawood 10am-2pm</b>  Unit 5/850 Woodville Rd, Villawood NSW 2163	<b>Sydney Indoor Climbing Gym Villawood</b> , travelling by <b>bus</b> , leaving Chester Hill to Villawood via Christina Road  <b>Approx. 8 mins (3.6km)</b>	Recreational	Educator to Child Ratio 1:8	Approximately 20 children  Approximately All 4/5 educators	

<p>Wednesday 27<sup>th</sup> September 2023</p> <p><b>5-8 years Excursion</b></p> <p><b>Monkey Mania Bankstown</b></p> <p><b>10am-2pm</b></p> <p>8 Greenfield Parade, Bankstown NSW 2200</p>	<p><b>Monkey Mania Bankstown</b>, travelling by <b>bus</b>, leaving Chester Hill to Bankstown via Auburn Road</p> <p><b>Approx. 15 min (6.8 km)</b></p>	Recreational	Educator to Child Ratio 1:8	<p>Approximately 20 children</p> <p>Approximately 2-3 educators</p>	
<p>Thursday 28<sup>th</sup> September 2023</p> <p><b>9-12 years Excursion:</b></p> <p><b>Auburn Reading Cinema</b></p> <p>100 Parramatta Rd, Auburn NSW 2144</p>	<p>Auburn Reading Cinema, travelling by centre <b>bus</b>, leaving Chester Hill to Auburn via Regents Park and Lidcombe.</p> <p>Approx. <b>16min (8.2 km)</b></p>	Recreational	Educator to Child Ratio 1:8	<p>Approximately 20 children</p> <p>Approximately 2-3 educators</p>	
<p>Tuesday 3<sup>rd</sup> October 2023</p> <p><b>5-8 years Excursion</b></p> <p><b>Villawood bowling</b></p> <p><b>10am-2pm</b></p> <p>824-850 Woodville Rd, Villawood NSW 2163</p>	<p>Villawood bowling, travelling by <b>bus</b>, leaving Chester Hill to Villawood via Christiana Road</p> <p><b>Approx. 7 min (3.7 km)</b></p>	Recreational	Educator to Child Ratio 1:8	<p>Approximately 20 children</p> <p>Approximately 2-3 educators</p>	
<p>Wednesday 4<sup>th</sup> October 2023</p> <p><b>9-12 years Excursion</b></p> <p><b>Flipout</b></p> <p><b>10am-2pm</b></p> <p>3/824 - 850 Woodville Rd, Villawood NSW 2163</p>	<p>Villawood Flipout, travelling by <b>bus</b>, leaving Chester Hill to Villawood via Christiana Road</p> <p><b>Approx. 7 min (3.7 km)</b></p>	Recreational	Educator to Child Ratio 1:8	<p>Approximately 20 children</p> <p>Approximately 2-3 educators</p>	
<p>Thursday 5<sup>th</sup> October 2023</p> <p><b>9-12 years Excursion</b></p> <p><b>Auburn Reading Cinema</b></p> <p><b>10am-2pm</b></p> <p>100 Parramatta Rd, Auburn NSW 2144</p>	<p>Auburn Reading Cinema, travelling by centre <b>bus</b>, leaving Chester Hill to Auburn via Regents Park and Lidcombe.</p> <p>Approx. <b>16min (8.2 km)</b></p>	Recreational	Educator to Child Ratio 1:8	<p>Approximately 20 children</p> <p>Approximately 2-3 educators</p>	
<p>Monday 9<sup>th</sup> October 2023</p> <p><b>5-12 years Excursion</b></p> <p><b>Campbell Hill Park Picnic</b></p> <p><b>10am-2pm</b></p> <p>67 Campbell Hill Rd, Guildford NSW 2161</p>	<p>Campbell Hill Park, traveling by <b>bus</b>, leaving Chester Hill via Campbell Hill Road.</p> <p><b>Approx. 5 min (2.3km)</b></p>	Recreational	Educator to Child Ratio 1:8	<p>Approximately 20 children</p> <p>Approximately 2-3 educators</p>	

**Please make sure all details are filled**

**CHILDREN'S DETAILS**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Email address: \_\_\_\_\_

CONTACT NUMBERS:

Mother: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Father: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

EMERGENCY CONTACTS:

Name: \_\_\_\_\_ Phone \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Permission for Excursions: I hereby give permission for the above Child/ren to participate in the excursions from Chester Hill Neighbourhood Centre Vacation Care by foot or by bus/train within the local Community and / or as per the program.**

Signature of parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Medical History Details; Are there any allergies or specific medical conditions the Centre staff should know about on a day to day basis? Please list below.

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Family doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Medicare Number: \_\_\_\_\_

Although every care will be taken of your child/ren **it is advised that you encourage your child to behave in a responsible manner at all times.** Our educators have current First Aid qualifications and can administer the required first aid treatment if necessary. In the event of an accident or illness requiring additional medical treatment, every effort will be made to contact the parents before such treatment is sought. However, should this prove to be impossible, it will be necessary for authority to be given to the Centre Coordinator and authorized supervisor to make the Decision for the treatment to be undertaken. Medical Consent: I hereby give permission for the Centre Coordinator /Authorized supervisor to seek medical attention for the above child/ren in the event of an emergency.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_